**Group Editing**

**Purpose:**

* To create a more consistent, professional and personal yearbook.
* To incorporate the ideas and suggestions of everyone in the class.
* To make decisions based on what the majority of the class feels is best.

**Guidelines/Rules:**

1. Please raise your hand before commenting.
2. Start with a positive before voicing something you feel could be changed. Remember this is positive constructive criticism - No negative comments allowed!
	* Remember, a two-page spread represents hours of work – be aware, appreciative and sensitive to that when making comments.
3. When voicing a personal opinion, remember it is only your opinion and others in the class may feel differently.
4. When we can’t come to a consensus as a group, a vote will take place. When a vote is not appropriate or applicable, I will have the final say.
* If you are unable to follow the guidelines of group editing you will be asked to remove yourself from the discussion.
* Please take group editing seriously as our final edits is what will end up in the yearbook forever and is a direct reflection of you, me and the class as a whole.
* Please respect the “no talking while I’m talking” rule to ensure the editing goes quickly and smoothly.