**Unit 5: Organizing**

**Activity 6: Performance Appraisals**

**Questions**

1. How is job performance measured?
2. What is a performance appraisal?
3. What is the focus of a performance appraisal?
4. From the website, click on the link to the article [Performance Appraisals - The 5 Biggest Mistakes Managers Make and How To Avoid Them](http://www.howtomanagepeople.com/performance-appraisals.html)”. List the 5 biggest mistakes.
5. List and describe each of the three methods of performance appraisal.

**Assignment: /10 K/U Marks**

***Please note, this assignment is out of ten, which means you should have at least ten points to receive the full ten marks.***

Think of a situation at work or at school when someone appraised your performance and you had a positive experience. Now, think of another time when you had a negative experience of a performance appraisal. In both cases, try **not** to focus on whether your performance ranked highly or poorly, but rather on how the process of being evaluated made you feel.

1. Explain what makes a performance appraisal experience positive for you.
2. Explain what makes a performance appraisal a negative experience.
3. Do you think there are any lessons that schools can learn from the way that businesses do performance appraisals?
4. Do you think there are any lessons that businesses can learn from the way that schools do performance appraisals?